

How Do I Register?

Please email the following documents and screenshot of the payment summary to enquiry@asasedu.com:

Documents

1. Complete the **Application Form** attached
2. Clear scanned copies of your **Educational Certificates and Transcripts**
3. Clear scanned copies of the front and back of your **NRIC**
 - *If you are unable to email us a clear scanned copy of your documents, you may send us a picture of it in the meantime.*

Payment

1. Payment of **Application Fee** of **\$30** (*Professional Certificates*) / **\$150** (*Specialist Diploma*) / **\$250** (*Advanced Diploma of Arts or Graduate Diploma*) via
 - a. Cash
 - b. NETS
 - c. Cheque to **Arium School of Arts and Sciences Pte Ltd**
 - d. Bank transfer
 - e. PayNow

PayNow Information:

QR Code	
UEN	201002137E
Reference number	Name and NRIC/FIN

Bank transfer Info:

Acc. Name:	Arium School of Arts and Sciences Pte Ltd
Bank:	United Overseas Bank (UOB)
Bank Add:	80 Raffles Place, UOB Plaza One, Singapore 048624
Acc. No.:	3833017673
Branch Code:	046
Bank Code:	7375
Swift Code:	UOVBSGSG

How Do I Claim My SkillsFuture Credit?

Once we have received your Application Form, Educational Documents & Application Fee, we will send you the **SkillsFuture Credit Letter** (if any).

If you have not accessed the portal before, you will need to update "**My Profile**".

Then you can "**Submit a Claim**"

Please submit the claim by at least 2 weeks before your Course Start Date.

STEP 1 OF 5:

Please search for your course using the course start date and one or more fields below.

Course Start Date: Pick a date

Choose : **Your Course Start Date**

Course Title :

Please look for **the Course you have selected**

Total payable by you (incl. GST): **\$500 (for example)**

Amount of Credit to Claim: **\$500 (for example)**

STEP 2 OF 5:

ENTER YOUR PAYMENT DETAILS

- Available Credit: **S\$500.00**
- Fees Payable by You (incl. GST): **S\$500**
- Amount of Credit to Claim: **S\$500**

STEP 3 OF 5:

Upload the **SkillsFuture Credit Letter** (*From ASAS*)

STEP 4 OF 5:

Please make sure you select the Pay to Training Provider option.

STEP 5 OF 5:

Please check back on the status of payment and print the copy of approved payment for us.

You can click on this link for a more detailed procedure.

<http://www.skillsfuture.sg/credit/submit-a-claim>

Or you can click here when you are ready to submit a claim:

<http://www.skillsfuture.sg/credit>