



Professional Certificate in Setup and Management of Moodle Learning Management System

1. COURSE DESCRIPTION

Moodle is a free Opensource Learning Management System (LMS) to deliver e-learning services. This hands-on workshop explores features of Moodle, how to set it on the cloud and manage an learning environment.

No prior knowledge of computer programming languages is required.

2. STUDENT LEARNING OBJECTIVES/ OUTCOMES

At the end of this workshop, participants will be able to:

- a. Set up Moodle LMS on the cloud
- b. Create a course and topic folders
- c. Upload e-learning content (plain and rich media content)
- d. Generate assessment quizzes
- e. Create discussion forums
- f. Enroll students into a course

3. TARGET AUDIENCE

This workshop empowers individuals interested in building rich media learning and training resources, including:

- Educators:

Trainers, coaches, facilitators, educators, media developers

- Training Managers:

e-learning specialists, developers, programme managers, training managers

- Human Resource Developers:

Learning & development managers, consultants

4. TECHNICAL REQUIREMENT

Participants are required to bring a computer notebook with WiFi connectivity and have the following operating system and functions in the notebook:

Windows XP or 7 operating system
Administrator's rights to install applications

Note: WiFi access to the Internet is provided at the training site.

5. FACILITATOR



Dr Soo Wai Man has more than two decades of teaching and instructional development experiences. He had served at two local polytechnics, SIM University, Singapore Management University, Citigroup, and as Deputy Director, Institute for Adult Learning, where he introduced blended e-learning into WSQ courses, conducted workshops on e-learning design and development.

Wai Man actively conducts continuing education and learning workshops with the Adult Education Network, Singapore. His highly rated workshops cover the entire spectrum of e-learning design, development and implementation. He is a certified Adult Educator Professional, a credential of the Institute for Adult Learning.

Education

- Ph.D. (Instructional Design and Development), NTU-NIE (2003)
- M.Ed. (Educational Studies), Sheffield University, U.K. (1996).
- M.A. (Computer Education), United States International University, San Diego, California, U.S.A. (1991).
- Higher National Diploma (Electronics), Southampton College of Higher Education, U.K. (1984).
- WSQ Certificate in Training and Assessment
- WSQ Diploma in Adult and Continuing Education

Course duration: 8 hours